

NSPA MEETING 2/17/10 - DRAFT

MINUTES

1. Call to Order: NSPA President Tom Grumbly called the NSPA meeting to order at 7:05 pm.

Other Board Attendees: Joanna Cole, Kathy Ginsberg, Lyn Goodman, Jennifer Hill, Maril Levy, Mike McGurrin, Brenda Mutchler, Patti Oehmke, Betsy Sue Scott and Nancy Vibert

Board Members Absent: Clare Dean, Melissa Dana, Cindi DiPalma, Lisa Doyle, Steve Roushakes, and Marilyn Williams

Other Attendees: None

2. Approval of the January Meeting Minutes: The Board approved the January 2010 NSPA meeting minutes. The Secretary will forward them to Webmaster Mike McGurrin for posting on the NSPA's website.

3. Treasurer's Report: The Treasurer distributed the NSPA's current Balance Sheet and Profit and Loss Statement. The Balance Sheet reflects assets, as of February 17, 2010, of \$129,639.24. An additional \$750 will be deposited into the NSPA bank account as proceeds for the Liam concert. The Treasurer followed up on the Board's decision to move funds into a certificate of deposit from the NSPA's Cardinal Bank account. She reported that she moved \$25,000 into a four-month certificate of deposit as that CD provided the best rate currently. She also reported that two new families have joined the NSPA when their students entered the school second semester. The Board approved the Treasurer's Report.

The Treasurer announced her resignation from the Board, but stated that she would complete her term of office.

4. Old Business:

a. Scholarships: The Secretary/Scholarship Committee Chair reported that one of the two scholarship applicants did not enroll at the school for second semester. The Board determined that no further action would be required with respect to that application.

The Committee reported that the second application did not meet the existing needs test, but recommended that the Board consider unusual circumstances surrounding the situation. After a lengthy discussion, the Board voted to award a \$1,000 scholarship to the applicant. The President will notify the family accordingly. would be considered and reported back to the Board at the next meeting. The second application still needs additional information.

b. Auction: The Treasurer, who is also Auction co-chair with Laura McGrew,

reported on the Auction scheduled for March 13, 2010. Plans for the event are proceeding well and donations have begun to come in. The Auction Committee met on January 9th and set up subcommittees to handle table decorations and food, among others. 10th Grade parent Stephanie Reiser, a caterer, will head the food aspect and will provide the food at cost. Board member Kathy Ginsberg is seeking a liquor license for the event. Because of the service of alcohol, only adults can attend the Auction. The NSPA will charge an entrance fee of \$35 per person that will be waived for faculty and staff. There will be a raffle at \$10 per family, minimum. Alumni Representative/faculty member Joanna Cole suggested advertising the Auction in the playbill for the upcoming *Commedia*, which will have seven performances. One will include the Cappies from schools throughout the DC Metro area, opening the possibility of Auction attendees outside the New School community. The Board discussed purchasing additional table linens and the Vice President offered to research the cost. She will report back to the Board at the February meeting when the Board will consider authorizing a number of linens.

c. Liam Andrews Concert: Kathy Ginsberg will host a concert by Liam Andrews at her home on January 30th. This will be a fundraiser for the NSPA.

d. Directors and Officers Liability Insurance: The Treasurer noted that she has not received a premium payment request from the company that has agreed to provide D&O liability insurance for the NSPA Board. The Vice President agreed to take this matter up with Tom Grumbly, NSPA President, who advised the Board in July that he had arranged for the insurance.

e. Delinquent Taxes: The Board inquired into the status of the filing of the NSPA's delinquent tax returns for 2006 and 2007. The President had advised the Board in July that the accounting firm of Burdette Smith agreed to prepare the returns on a *pro bono* basis. The Treasurer reported to the Board that she gathered information for these returns and gave it to the President. The Board observed that a return for 2008 was now due as well. The Vice President agreed to take this matter up with the President and to report back to the Board. The Volunteer Coordinator noted that the NSPA could not obtain a sales tax exemption until the delinquent tax matters were cleared up.

5. New Business:

a. Ted Ramsay's Art Exhibit: The Secretary informed the Board that faculty member Ted Ramsay will have a new art exhibit at the Applegate Gallery in Vienna opening on January 30th. The exhibit, titled "Planet Joy," will run until March 3 and Alum Rep Joanna Cole pulled up the announcement of the exhibit on her laptop for the Board's convenience. The Board considered whether the NSPA could provide some type of support for this showing in view of the Ted's generosity to the NSPA at his last exhibit in Reston and also at previous auctions. The Volunteer Coordinator agreed to call him and ask if there is something the NSPA could do to support him and this new exhibit.

b. Teacher Appreciation: This year's Teacher Appreciation event will need a new Chair as the parent who ran the activity for the past two years cannot take it on again. The Vice President agreed to approach some of the candidates proposed by Board members.

c. Faculty News: Teacher Culver Fortna and his wife are the parents of a baby

born in December. All family members are doing well.

d. Student Concert: A ninth grader has organized a concert of at least five bands comprised of high school students at the New School. The concert will take place on March 5th.

e. NSPA Closet: Faculty Representative Maril Levy will speak to Headmaster John Potter and Ted Ramsey about allocating the closet in Clara's room for the NSPA to use for storage of its event materials. Ted would remove all New School art supplies from the closet, and foreign language texts would be removed as well. The Vice President offered to organize the closet and others volunteered as well.

6. Next Meeting: The next meeting of the NSPA Board will take place at 7 p.m. on Wednesday, February 17, 2010, in the School's Media Room.

At the July meeting, the Board set the NSPA meeting schedule for the school year, including: 3/17, 4/21 (Annual Meeting), 5/19 and 6/2/10.

Adjournment: The Board meeting adjourned at 8:10 pm.

Minutes prepared by Betsy Sue Scott, Board Secretary