

NSPA Meeting Minutes 3/15/06

Revised as of April 19, 2006

Attending were: Rich Delmar, Treasurer, Peg Boyne, President, Susan English, Ann Gates, John Potter, Diane Casey and Susan Bennett

1. **Call to order:** Peg Boyne called the meeting to order at 7:35pm
2. **Approval of 2/15/06 Meeting Minutes** Rich Delmar moved that the minutes be accepted as written, the motion passed.
3. **Treasurer's report**

The account balance at the beginning of Feb was \$12,285; we earned a profit of approximately \$6000 on Rudolph. A check was written for \$400 to fund the Literary Magazine. At the end of February the balance was \$17,070 of which \$1250 belongs to the senior class of 2006.

There was a discussion of the fact that there had been a report of \$525 being spent on postage for the spring social invitation, but the consensus was that this must be a case of a misplaced decimal point.

Rich moved and Peg seconded that we go ahead and send \$2100 to the long term fund which was the amount previously agreed to. The motion passed.

In response to a question from Phil Herrick about the long term fund Rich volunteered to send an email to Phil with the following information. For 2004-05, we contributed \$5,000 to the long term fund, for 2005-06 the aforementioned \$2100 will be sent and we have not yet decided on an amount for 2006-07.

A discussion followed about the possibility of creating a "short term-long term" fund, i.e. money that we are not using that we are not ready to place in the long term fund. A No Penalty CD was suggested as a possible instrument for these funds and Rich said he would research the possibility at the bank.

A discussion followed about the need to clarify where the funds for the classes are kept. Traditionally NSPA has been the banker for the funds but there are also funds being held by Ron Gruver and some cash being held by Carol Gates for the senior class. Rich raised the issue that it is important to NSPA's

tax status as a separate entity from the school that funds are kept distinct. Rich volunteered to work on a system to address this and will report back.

4. Old/Ongoing Business events

It was agreed that Rudolph is a closable item.

Talent Show- Peg reported that the talent show was a big success, 90-110 attending. The JCC was paid and the sophomore class made \$375 which Ron Gruver is holding for them.

Open Houses will be held March 19th and May 7th. Peg will attend and Sara Flanagan is doing snacks.

Spring Social March 25. Email invitation has gone out Peg will email class reps to ask them to remind their parents about the event.

Silent Auction May 20th

Susan English reported that an auction meeting was held last week; plan is to hold it at school as no alternate had been found. Tickets will be \$10 in advance and \$15 at the door and will include food and beverages. Amy Mintz is doing the catalog and auction accounting, Patty Fink is doing decorating and layout and Linda Board is doing food and beverages. We need someone to coordinate entertainment; Pam Liebag's husband is a possibility. Virginia will also be contacted about arranging for students to perform.

Teacher Appreciation

Susan English reported that Alison DeWit had agreed to donate the cost of renting tables, chairs, linens, place settings, serving dishes, etc. from DC Rental, including pick up and delivery, and to donate centerpieces for the Teacher Appreciation Luncheon scheduled for May 24. A discussion followed of how much NSPA should donate for this to offset some of Alison's costs. Ann Gates made a motion to donate up to \$200, it was seconded and passed. Victoria will collect checks from parents for a gift for Val and Kathy, for their Appreciation Day on April 26, and also for small gifts for the staff, Amanda Patton and Kathy Ginzburg have volunteered to help. More parent volunteers will be needed on the day of the luncheon.

Graduation Reception June 17th

Susan Bennett reported that plans were moving along. She requested and received clarification that the NSPA will pay \$375 to UU Congregation of Fairfax, \$300 as a donation for the space and a \$75 janitorial fee. The rest of the money for the reception will come from the senior class. They have \$1250 that NSPA is holding for them and \$644 being held by Ron Gruver for a total of \$1894

Nominating Committee

Susan English reported that this was moving along and there would be more to report later

5. New Business

· **FYI- 4/24 NCISR Mid-Atlantic Cluster** John Potter reported that this has been postponed until fall when the Kiawah Island Annual Meeting will take place.

Internet Safety Presentation Janis is supportive of the idea of doing this. John will check with her about the best person to put it on.

NSPA Website maintenance Janis is too busy to post updates on it. Janis should be sent a copy of NSPA Board meeting minutes to post. Janis would like them in PDF format. Peg will write an email and send to John, asking for a parent volunteer to serve as web page assistant.. And also a new volunteer coordinator.

6. Other Business

John asked if he sent out too many emails, answer was a resounding NO. Parents like being kept informed.

Susan English suggested that the directory update go out with the parent packet update in October and again at the beginning of the second semester.

7. **Adjournment** – Ann Gates made a motion to adjourn and it was seconded and passed.

The meeting was adjourned at 8:56pm. Next meeting will be April 19th

Respectfully Submitted,

Susan Bennett